

# WILBERFOSS PARISH COUNCIL

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 20<sup>th</sup> November 2025**. Please arrive promptly.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1.		To accept apologies on behalf of absent members and to consider any applications for the current vacancy.
2.		To record declarations of <a href="#">pecuniary and non-pecuniary interest</a> by any member of the council in respect of the agenda items listed below. ( <i>Members declaring interests should identify the agenda item and type of interest being declared</i> ). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3.		To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 16 <sup>th</sup> October 2025.
4.		<b>Planning Matters</b>
4.1		To receive notification of the outcome of Planning Application 25/01899   Erection of workshop/storage unit and extension to side of existing workshop/storage unit   Trebro UK Limited, Sand Lane, Game Farm, Sand Lane, Wilberfoss
4.2		To consider Planning Application 25/02564/PLF   Siting of a static caravan to provide staff accommodation   Trebro UK Limited, Sand Lane Game Farm, Sand Lane, Wilberfoss
5.		<b>Ward Councillors' Reports for information:</b> Items raised for discussion will appear on the Agenda for the next meeting
6.		<b>Urgent Decisions</b> To receive notification of any urgent decisions taken since the last meeting,
7.		<b>Progress Reports and to address any issues outstanding from previous meetings</b>
7.1		To receive any updates regarding the work of the Community Payback Team, and to assess quotes for the post and rail fencing materials.
7.2		To receive an update regarding the provision of a bench on Willow Park Road.
7.3		To receive an update following the Clerk and Cllr Veitch's meeting with Andrew Addison, Area Engineer regarding the provision of a bus shelter on Main Street.
7.4		To receive an update regarding the safety barrier at the snicket on Middle Street and to consider additional signage.

8.		<b>Environment &amp; Community matters</b> <i>(to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups)</i>
	8.1	To consider an approach for financial assistance to set up a village youth project.
	8.2	At the request of the developers, Crest Nicholson, to consider providing suggestions for street names for a new development.
	8.3	To review the 3-yearly Grass Cutting Tender document and to consider whether to tender the project or use the services of the Community Payback team to carry out the village grass cutting.
	8.4	To discuss the location of the Speed Indicator Device.
	8.5	To receive information about further biodiversity project work at the amenity land.
9.		<b>Councillors' Reports and items for future Agendas</b> – <i>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making</i>
10		<b>Administration Matters</b>
	10.1	At the request of Cllr Gibbs, to consider the provision of an Expenses Policy and an Acceptable Use Policy
11		<b>Finance</b> <i>(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at <a href="http://www.wilberfoss-pc.gov.uk">www.wilberfoss-pc.gov.uk</a>.)</i>
	11.1	The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the Clerk's salaries, together with the reimbursement of administration expenses incurred by the Clerk (if any).
	11.2	To discuss spending to the end of the financial year in preparation of setting the Precept for 2026/2027. In addition to ensure the Parish Council's commitment to paying Employer's NI is accounted for and correct.
	11.3	To discuss projects for the next financial year.

Clerk/RFO